



Nova Scotia Dietetic Association Minutes of the 64th Annual General Meeting

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The 64th Annual General Meeting of the Nova Scotia Dietetic Association was held at 1900 hours on June 17, 2020 via video conference.

1.0 Call to Order

Judy Lowe called the meeting to order. Vice president Melissa Campbell provided an overview of Bourinot's Rules of Order.

2.0 Approval of Agenda

Amanda Connors moved for approval of the agenda. Lisa Slauenwhite seconded the motion. The motion was passed.

3.0 Appointment of Parliamentarian

Jennifer Hemeon was appointed parliamentarian.

4.0 Approval of the Minutes of the 63rd Annual General Meeting

Jane Pryor moved for approval of the minutes. Kate Comeau seconded the motion. The motion was passed.

5.0 Business Arising from the 63rd Annual General Meeting

The regulations that accompany the Dietitian's Act are awaiting approval by Cabinet prior to proclamation of the new Act.

6.0 Executive Manager's Report

Jennifer Hemeon moved for acceptance of the Executive Manager's Report as presented. The report was received for information.

7.0 President's Report

Sarah MacDonald accepted the position as Chair as Judy Lowe moved for acceptance of the President's Report as presented. The report was received for information.

8.0 Bylaw

In March 2020, the board approved the following bylaws for approval at the 2020 Annual General Meeting. According to section 8(2) of the Dietitians Act, the Board can make bylaws not contrary to the Act that can be enforced until the next AGM. Due to the pandemic and potential hardship that registrants were potentially experiencing meeting the March 31, 2020 renewal deadline, the board approved changes to renewal requirements.

Amy MacDonald moved to approve the following bylaw:

In the event of an emergency, the board may:

- i. Extend the annual license renewal deadline;
- ii. Waive the late fee penalty;
- iii. Amend the process outlined in bylaw 4(b) to ensure employers are notified of a dietitian's failure to renew two weeks following the annual renewal deadline (set in i); and
- iv. Hold the annual general meeting not later than September 30.

Sandi Berwick seconded the motion. The motion was carried.

9.0 Treasurer's Report and 2020/21 Budget Approval

Janice Terry moved for acceptance of the audited financial reports by Lyle Tilley Davidson for the year ending March 31, 2019 as posted on the NSDA website and as presented. Deborah Everett seconded the motion. The motion was carried.

Janice Terry moved for acceptance of the Treasurer's Report and 2020/21 budget as posted on the NSDA website and as presented. Bonnie Conrad seconded the motion. The motion was carried.

10.0 Appointment of Officers

The following positions for the 2020-2022 term were filled through acclamation.

Jennifer Josey, Secretary
Erica Reynolds, Registrar
Amy MacDonald, Treasurer
Tierney Saunders, Member at large

11.0 Adjournment

Judy Lowe called adjournment as all business was complete.