

# Continuing Competency Program Audit

Member #:			
Category	Goal Evaluations		
Goal Evaluation	There are 2 distinct goals. <b>Score 2</b>	There is 1 distinct goal. <b>Score 1</b>	/2
Goals are learning goals <sup>1</sup> [If none of the goals are learning based, proceed directly to Learning Log Section and Score 0].	Goal #1 Score: ____/1	Goal #2 Score: ____/1	/2
Goals were <i>specific</i>	Goal #1 Score: ____/1	Goal #2 Score: ____/1	/2
1. Goals supports professional growth and development in your area of practice. Goals are <b>not</b> to be based on accomplishing job tasks (example meeting sales target) or based on attending a learning activity rather are focused on meeting a learning outcome.			Total score for this section: ____/6

Category	Learning Log				
Critical Reflection <sup>1</sup> : Related to goal #1 Is sufficient learning to allow member to achieve goal.	It is clearly evident how learning impacted practice or how learning will be integrated into practice. <b>Score 10</b>	It is mostly evident how learning impacted practice or how learning will be integrated into practice. <b>Score 8</b>	It is somewhat evident how learning impacted practice or how learning will be integrated into practice. <b>Score 4</b>	It is not evident how learning impacted practice or how learning will be integrated into practice. <b>Score 0</b>	/10
Critical Reflection <sup>1</sup> : Related to goal #2 Is sufficient learning to allow member to achieve goal.	It is clearly evident how learning impacted practice or how learning will be integrated into practice. <b>Score 10</b>	It is mostly evident how learning impacted practice or how learning will be integrated into practice. <b>Score 8</b>	It is somewhat evident how learning impacted practice or how learning will be integrated into practice. <b>Score 4</b>	It is not evident how learning impacted practice or how learning will be integrated into practice. <b>Score 0</b>	/10
Critical Reflection <sup>1</sup> : Other <sup>2</sup> Learning Activities not related to Goals	It is clearly evident how learning impacted practice or how learning will be integrated into practice. <b>Score 10</b>	It is mostly evident how learning impacted practice or how learning will be integrated into practice. <b>Score 8</b>	It is somewhat evident how learning impacted practice or how learning will be integrated into practice. <b>Score 4</b>	It is not evident how learning impacted practice or how learning will be integrated into practice. <b>Score 0</b>	/10
At least one activity each year is related to Acts as a reliable source for current food and nutrition information	There is one activity related to food and nutrition <b>Yes – 4 points</b> <b>No – 0 points</b>				/4
1. Critical Reflection is clearly evident in how learning impacted practice, or how learning will be integrated into practice. 2. Other learning activities are activities completed outside of the registrants' specified goals. Auditors are expected to assess if the registrant has completed 'other' learning and use discretion when scoring based on the amount of learning activities and critical reflection provided in the learning log.					Total score for this section: ____/34

Total Score: \_\_\_\_ / 40

Auditors impression of overall CCP submission (please provide comments): (Consider if it is apparent that the registrant put time and effort into the submission, if they have sufficient learning activities for an **annual** learning log, if activities appear relevant to dietetic scope of practice.

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